

Board of Fire Commissioners

Fire District #2

Township of South Brunswick

Regular Meeting
Third Monday at 7:00 P.M.
Monmouth Junction Fire House

P.O. Box 114
Monmouth Junction, N.J. 08852

AGENDA ***April 21, 2025*** ***7:00 PM***

1. Call to Order and Pledge of Allegiance

2. Notice of Compliance

This meeting is being held in compliance with the Public Law Meeting Notice of the Public Laws of 1975. Notice of this meeting was given by way of annual notice filed with the Township Clerk, The Home News & Tribune, The Princeton Packet, and posted on the bulletin board of the South Brunswick Township Municipal Building, March 2025.

3. Roll Call

4. Public Comment

5. Approval of Minutes

A. March 17, 2025 Regular Meeting

6. Professional Reports

- A. Fire Chief
- B. District Coordinator
- C. Insurance Chairman
- D. Treasurer
- E. Legislative

7. Old Business

- A. Update on Sale of 2003 E-One Bronto Sky-Lift
- B. Discussion on Class B Foam Disposal

8. New Business

- A. Discussion on 2024 Audit Report
- B. Resolution #25-20, Acceptance of Audit Report for the Year 2024
- C. Resolution #25-21, Approving and Authorizing Execution of Renewal Agreement with Fire Districts No. 1 and No. 3 Relative to Weekday Daytime Staff Coverage
- D. Resolution #25-22, Approving and Authorizing Execution of an Interlocal Agreement with Fire District No. 3 Relative to Per-Diem Staff
- E. Resolution #25-23, Declaration of Surplus Equipment
- F. Items Timely and Important

9. Voucher List

(See Attached)

10. Public Comment

11. Adjournment

Voucher List

<i>A</i>	Republic Services #689	139.10
<i>B</i>	Kleen-Tec Maintenance, LLC	455.00
<i>C</i>	Verizon Wireless	242.72
<i>D</i>	PSE&G Co.	3,531.96
<i>E</i>	Verizon	499.26
<i>F</i>	Marin Landscaping LLC	2,255.00
<i>G</i>	Marin Landscaping LLC	695.00
<i>H</i>	HFA	1,035.00
<i>I</i>	Evertex LLC	85.56
<i>J</i>	All Hands Fire Equipment	1,000.00
<i>K</i>	Fire and Safety Services, LTD.	631.82
<i>L</i>	Fire and Safety Services, LTD.	745.40
<i>M</i>	New Jersey State Association of Fire Districts	300.00
<i>N</i>	Treasurer, State of New Jersey	30.00
<i>O</i>	Richard M. Braslow, Esq.	110.00
<i>P</i>	Middlesex County Treasurer	8,436.12
<i>Q</i>	Trugreen	667.11
<i>R</i>	Mercer County Community College	40.00
<i>S</i>	OK Enterprises, LLC	120.00
<i>T</i>	Travelers	10,386.00
<i>U</i>	Travelers	23,352.00
<i>V</i>	Fire Flow Services Inc.	532.00
<i>W</i>	Monmouth Junction Vol. Fire Department	446.81
<i>X</i>	Quick Response	400.00
<i>Y</i>	Clearview Washing	1,549.00
<i>Z</i>	Brindlee Mountain Fire Apparatus	15,000.00
<i>AA</i>	MES Service Company LLC	1,618.20
<i>BB</i>	McMaster-Carr	318.31
<i>CC</i>	McManimon, Scotland & Baumann, LLC	76.00
<i>DD</i>	Gannett New York-New Jersey LocaliQ	169.84
<i>EE</i>	Access Compliance	8,527.00
<i>FF</i>	Scott Smith	126.88
<i>GG</i>	Continental Fire & Safety	13,990.65
<i>HH</i>	Continental Fire & Safety	460.24
<i>II</i>	Witmer Public Safety Group Inc.	540.97
<i>JJ</i>	Pro Poly of America, Inc.	1,474.75

APPROVED
5-19-2025

REGULAR MEETING
SOUTH BRUNSWICK TOWNSHIP
BOARD OF FIRE COMMISSIONERS – DISTRICT #2
April 21, 2025

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The meeting was called to order by Chairman Smith at 7:00 pm followed by a salute to the flag.

2. NOTICE OF COMPLIANCE

Chairman Smith read the Public Laws Meeting Notice of the Public Laws of 1975.

3. ROLL CALL

Present: Comm. B. Spahr
 Comm. C. Spahr
 Comm. Wolfe
 Comm. Young
 Chairman Smith

4. PUBLIC COMMENT

No one from the floor desired to address the Board.

5. APPROVAL OF MINUTES

A. March 17, 2025 Regular Meeting

Comm. C. Spahr made a motion to approve the minutes of the March 17, 2025 regular meeting, seconded by Comm. Wolfe.

Roll call: Comm. B. Spahr - yes, Comm. C. Spahr - yes, Comm. Wolfe - yes, Comm. Young - yes, Chairman Smith - yes. Motion Passed.

6. PROFESSIONAL REPORTS

A. Fire Chief's Report

Deputy Chief Sean Wert read the March 2025 activity report.

Chief Wert reported that the department provided a ride home aboard a fire truck on March 28th for a student from Indian Fields Elementary School as a prize for their readathon. A parent signed a release & indemnification form prior to the ride.

Chief Wert reported that members of all three township departments attended a career fair at the High School on April 9th for recruitment. Several residents of our district expressed an interest and we will be following up with them.

Chief Wert reported that Junior Firefighter Diya Shah turned 18 and is now a probationary firefighter.

Chief Wert reported that training on the new Tower 201 is progressing, with the goal to officially place the truck in service by the end of the month.

Chief Wert reported that in response to discussions held between Fire District No. 3 and the Kingston Fire Company, the Township Fire Chiefs have discussed amending the Code of Conduct/Personnel Standard Operating Guideline to include a section on the retirement from active firefighter status for members. The consensus is to set 70 as the mandatory retirement age, and to also include language that action may be taken earlier depending on medical status. There will be additional discussion between the Chiefs and department membership before a policy is adopted.

B. District Coordinator's Report

Chairman Smith reviewed the April 2025 Coordinator's Report (see attached) in the absence of Coordinator Scott Smith

C. Insurance Chairman's Report

Chairman Smith reviewed the April 2025 Insurance Report (see attached) in the absence of Coordinator Scott Smith.

D. Treasurer's Report

Comm. Young reported that there were two deposits since the last meeting. The first deposit was made on March 27th in the amount of \$143.72 from Glatfelter Insurance Group for removal of the 2014 Chevrolet Tahoe chief's vehicle from insurance coverage. The second deposit was made on April 18th in the amount of \$2,105.00 from Glatfelter Insurance Group for removal of the 2003 E-One Bronto Sky-Lift from insurance coverage.

Comm. Young reported that he distributed the latest financial reports to the Commissioner's mailboxes this afternoon.

Comm. Young reported that the 2024 audit will be discussed under New Business.

E. Legislative Report

Comm. Young reported that the next meeting of the State Association of Fire Districts will be in June.

7. OLD BUSINESS

A. Update on Sale of 2003 E-One Bronto Sky-Lift

Chairman Smith reported that representatives from Webster Parish Fire Protection District #6 in Cullen, Louisiana picked up the truck on April 4th. The buyer found the truck via the listing on the Brindlee Mountain Fire Apparatus website, and as such, there is an invoice on the voucher list in the amount of \$15,000 for the commission price. The other company that listed the truck for sale, Firetec, was notified on March 19th that the truck was sold and the listing was removed from their website.

B. Discussion on Class B Foam Disposal

Chairman Smith reported that he spoke with representatives from the Township Recycling Department, who advised that they cannot dispose of Class B foam. Coordinator Smith will

look into obtaining pricing for the disposal of the foam in Engine 203 and the flushing of the tank, and will report further at an upcoming meeting.

8. NEW BUSINESS

A. Discussion on 2024 Audit Report

Comm. Young reported that the draft audit report was received and has been forwarded to all Commissioners for review. There were no findings in the report. The Board can now pass a resolution accepting the audit report, and all of the Commissioners will need to sign an affidavit certifying that everyone has reviewed the audit. Copies of the resolution and the affidavit will be sent to the DCA via the FAST portal, an audit synopsis will be published twice in the newspaper, and the audit report will be posted on the fire district website.

B. Resolution #25-20, Acceptance of Audit Report for the Year 2024

Comm. C. Spahr made a motion to approve Resolution #25-20, seconded by Comm. Wolfe.
Roll call: Comm. B. Spahr - yes, Comm. C. Spahr - yes, Comm. Wolfe - yes, Comm. Young - yes, Chairman Smith - yes. Motion Passed.

C. Resolution #25-21, Approving and Authorizing Execution of Renewal Agreement with Fire Districts No. 1 and No. 3 Relative to Weekday Daytime Staff Coverage

Chairman Smith reported that the joint committee finalized revisions to the renewal agreement for the joint daytime manpower program, and that all three districts need to pass a resolution to sign the agreement.

Comm. Wolfe made a motion to approve Resolution #25-21, seconded by Comm. C. Spahr.
Roll call: Comm. B. Spahr - yes, Comm. C. Spahr - yes, Comm. Wolfe - yes, Comm. Young - yes, Chairman Smith - yes. Motion Passed.

D. Resolution #25-22, Approving and Authorizing Execution of an Interlocal Agreement with Fire District No. 3 Relative to Per-Diem Staff

Chairman Smith reported that Fire District No. 1 was required by the State during the 2024 fire district budget process to enter into an interlocal agreement with Fire District No. 3 in order to submit payment for the use of the per-diem staff under the joint daytime staff program. Chairman Smith further reported that this requirement was never made to Fire District No. 2, but recommended entering into the agreement to maintain consistency.

Comm. B. Spahr made a motion to approve Resolution #25-22, seconded by Comm. Wolfe.
Roll call: Comm. B. Spahr - yes, Comm. C. Spahr - yes, Comm. Wolfe - yes, Comm. Young - yes, Chairman Smith - yes. Motion Passed.

E. Resolution #25-23, Declaration of Surplus Equipment

Chairman Smith reported that Coordinator Smith recommends declaring two computers and two printers that have been removed from use as surplus, and listing them for sale on the Gov Deals auction website at a starting price of \$500.00.

Comm. C. Spahr made a motion to approve Resolution #25-23, seconded by Comm. B. Spahr.

Roll call: Comm. B. Spahr - yes, Comm. C. Spahr - yes, Comm. Wolfe - yes, Comm. Young – yes, Chairman Smith – yes. Motion Passed.

F. Items Timely and Important

Comm. Young expressed his thanks to Coordinator Smith for all of his efforts towards several recent projects, including his work on the new tower ladder, removing the old aerial from service, his work on the joint daytime manpower program, and the successful application for the State's American Rescue Plan Firefighter Grant for new turnout gear.

Comm. B. Spahr read Resolution #25-24, recognizing Coordinator Smith's efforts and awarding a one-time stipend.

Comm. C. Spahr made a motion to approve Resolution #25-24, Authorizing a One-Time Stipend to Fire District Coordinator Scott Smith, seconded by Comm. B. Spahr.

Roll call: Comm. B. Spahr - yes, Comm. C. Spahr - yes, Comm. Wolfe - yes, Comm. Young – yes, Chairman Smith - abstain. Motion Passed.

Chairman Smith reported a proposal was obtained from Fire Security Technologies to replace the existing fire/burglar alarm control panel and keypads at Station 20. One of the existing keypads is in need of replacement and direct replacement parts are no longer available. As such, the current equipment must be upgraded. The proposal received was in the amount of \$5,250.00.

Comm. Young made a motion to approve the replacement of the fire/burglar alarm control panel and keypads at Station 20 by Fire Security Technologies at a cost of \$5,250.00, seconded by Comm. C. Spahr.

Roll call: Comm. B. Spahr - yes, Comm. C. Spahr - yes, Comm. Wolfe - yes, Comm. Young – yes, Chairman Smith - yes. Motion Passed.

Chairman Smith reported that at the last meeting of the joint committee for the daytime program, Captain Chuck Pisano requested the purchase of turnout gear bags at a cost of \$500.00. The expenditure was approved with each district paying one-third of the cost. Captain Pisano also recommended a new township fire service master plan study, and also reported that the full-time staff have discussed forming an association.

9. VOUCHER LIST

Comm. Wolfe made a motion to approve the voucher list as posted, seconded by Comm. B. Spahr.

Roll call: Comm. B. Spahr - yes, Comm. C. Spahr - yes, Comm. Wolfe - yes, Comm. Young – yes, Chairman Smith – yes. Motion Passed.

10. PUBLIC COMMENT

No one from the floor desired to address the Board.

11. ADJOURNMENT

Comm. Young made a motion to adjourn seconded by Comm. Wolfe and by a voice vote all voted in affirmative. Meeting adjourned at 7:50 pm.

Respectfully Submitted,

Scott Smith, Fire District Coordinator

Monmouth Junction Volunteer Fire Department
Monthly Activity Report
March 2025

INCIDENT RUNS

3	Structure Fires
1	Vehicle Fires
1	Dumpster/Compactor/Trash/Refuse Fires
3	Trees, Brush, Grass, Mulch Fires
1	Fires, Other
	Vehicle Extrications (Jaws)
1	Motor Vehicle Accident (No Extrication)
	Rescue Call (Elevator, Trench, Confined Space, High Angle, Animal, etc.)
2	Haz-Mat Spill / Leak No Ignition
	Arcing / Shorted Electrical Equipment / Power Line Down / Electrical Problem
3	Hazardous Condition
3	Service Call (Unauthorized Burning, Water Problem/Leak, Lockout, etc.)
1	Assist Police / EMS / Landing Zone / Missing Person
1	Stand-By / Cover Assignment
1	Dispatched & Cancelled En Route
3	Smoke Scare / Odor Removal / Problem
9	System Malfunctions
22	Unintentional System / Detector Operation
5	False Calls / Good Intent
	Other (Citizen Complain)

60 Total Runs for 268.59 Man-Hours

DEPARTMENT ACTIVITIES

2	Board of Fire Commissioners Meeting
1	Chief's Meeting
	Line Officer's Meeting
1	Regular Department Monthly Meeting
	Relief Association Meeting
	OEM Meeting
	Meetings, Committee Function, Recruitment Drive, Other
	Work Night
	Work Detail
3	Drills
18	Training Sessions
	Parade/Wetdown
2	Public Relations
	Stand-by Assignment (Non-Incident)
	Viewing/Funeral

233.45 Man-Hours

Total Man-Hours for the Month: 502.04

Fire Safety:

Referrals Sent – 12

Responded to Scene – 22

Fire District Coordinator's Report April 21, 2025

- Car 200 (2025 Chevrolet Tahoe) went to Malouf Chevrolet on 3-19-2025 for routine service, including oil change.
- Utility 209 (2016 Ford F-250) went to Malouf Ford on 3-20-2025 for routine service, including oil change.
- An inspector from the Middlesex County Dept. of Health was at Station 20 on 3-21-2025 and Station 21 on 3-27-2025 to confirm compliance with recycling requirements.
- Marin Landscaping was on site on 3-25-2025 to perform the fall clean-up of the grounds at both stations.
- Quick Response Fire Protection performed the quarterly sprinkler system inspection at both fire stations on 3-31-2025.
- Fire Security Technologies was at Station 21 on 3-31-2025 to replace a faulty door contact that triggered several false alarms.
- The new Tower 201 went to Fire & Safety Services on 4-2-2025 to address a booster tank overflow issue. The problem was corrected and the truck was back on 4-7-2025.
- Access Compliance was at Station 20 on 4-3-2025 to perform the annual firefighter physicals. A total of 19 firefighters completed their physical that evening. The remaining firefighters will be completing their physicals at the Access Compliance office in North Brunswick.
- Clearview Window Washing was at Station 20 on 4-4-2025 to clean the window blinds and the windows inside and out.

Insurance:

- We received a check from Glatfelter Insurance Group on 3-27-2025 in the amount of \$143.72 for removal of the 2014 Chevrolet Tahoe chief's vehicle from the insurance coverage back in December.
- The 2003 E-One Bronto Sky-Lift was removed from our insurance coverage effective 4-4-2025 and a check was received on 4-17-2025 in the amount of \$2,105.00 for returned premium.
- There are two invoices on the voucher list to Travelers, issued following the completion of the annual audit. One is in the amount of \$10,386.00 for the 2024-2025 workers comp. policy; the second is in the amount of \$23,352.00 for the 2025-2026 policy. The increases are based on the addition of a full-time employee at the title of firefighter.

**THE COMMISSIONERS OF FIRE DISTRICT NO. 2
IN THE TOWNSHIP OF SOUTH BRUNSWICK, COUNTY OF MIDDLESEX**

RESOLUTION #25-20

Acceptance of Audit Report for Year 2024

WHEREAS, N.J.S.A. 40A:14-89 requires the governing body of each Fire District to cause an annual audit of its accounts to be made, and

WHEREAS, the annual audit report for the fiscal year ended December 31, 2024 has been completed and filed with the Commissioners of the Township of South Brunswick Fire District No. 2, and

WHEREAS, N.J.S.A. 40A:5A-17 requires the governing body of each District to, within 45 days of receipt of the annual audit, certify by resolution to the Local Finance Board that each member thereof has personally reviewed the annual audit report, and specifically the sections of the audit report entitled "General Comments" and "Recommendations", and has evidenced same by group affidavit in the form prescribed by the Local Finance Board, and

WHEREAS, the members of the governing body have received the annual audit and have personally reviewed the annual audit, and have specifically reviewed the sections of the annual audit report entitled "General Comments" and "Recommendations" in accordance with N.J.S.A. 40A:5A-17,

NOW, THEREFORE, BE IT RESOLVED, that the governing body of the Township of South Brunswick Fire District No. 2 hereby certifies to the Local Finance Board of the State of New Jersey that each governing body member has personally reviewed the annual audit report for the fiscal year ended December 31, 2024, and specifically has reviewed the sections of the audit report entitled "General Comments" and "Recommendations", and has evidenced same by group affidavit in the form prescribed by the Local Finance Board.

BE IT FURTHER RESOLVED that the secretary of the District is hereby directed to promptly submit to the Local Finance Board the aforesaid group affidavit, accompanied by a certified true copy of this resolution.

IT IS HEREBY CERTIFIED THAT THIS IS A TRUE COPY OF A RESOLUTION PASSED AT A MEETING HELD ON APRIL 21, 2025.



Brian C. Spahr, District Clerk



(Date)

LOCAL DISTRICT GROUP AFFIDAVIT FORM

PRESCRIBED BY

THE NEW JERSEY LOCAL FINANCE BOARD

AUDIT REVIEW CERTIFICATE

STATE OF NEW JERSEY
COUNTY OF MIDDLESEX

We, members of the governing body of the Township of South Brunswick Fire District No. 2, in the County of Middlesex, being duly sworn according to law, upon our oath depose and say:

1. We are duly elected members of the Township of South Brunswick Fire District No. 2 in the county of Middlesex;
2. We certify, pursuant to N.J.S.A. 40A:5A-17, that we have each reviewed the annual audit report for the fiscal year ended December 31, 2024, and specifically the sections of the audit report entitled "General Comments and Recommendations".

Charles M. Smith

Brian C. Spahr

Charles G. Spahr

Douglas A. Wolfe

Thomas A. Young, Jr.

Charles M. Smith
Brian C. Spahr
Charles G. Spahr
Douglas A. Wolfe
Thomas A. Young, Jr.

Sworn to and subscribed before me this
21ST day of APRIL 2025

Scott D. Smith
Notary Public of New Jersey



COMMISSION #50063018

THE COMMISSIONERS OF FIRE DISTRICT NO. 2
IN THE TOWNSHIP OF SOUTH BRUNSWICK
COUNTY OF MIDDLESEX

Resolution #25-21

Approving and Authorizing Execution of a Renewal Agreement with
Fire Districts No. 1 and No. 3 Relative to Weekday Daytime Staff Coverage

WHEREAS, the Fire Districts previously entered into an agreement to provide for weekday daytime staff coverage; and

WHEREAS, the Fire Districts have negotiated a renewal agreement for the daytime staff coverage program; and

WHEREAS, the Fire District deems it to be in the best interest of the Fire District to approve and execute the renewal agreement.

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of Fire District No. 2 in the Township of South Brunswick, County of Middlesex as follows:

- (1) The referenced renewal agreement is hereby approved and may be executed by the appropriate Commissioners.

I do hereby certify that the foregoing is a true copy of the resolution passed by the Commissioners of Fire District No. 2 in the Township of South Brunswick, County of Middlesex, at a public meeting duly held on the 21st day of April 2025.



Brian C. Spahr / District Clerk

BOARD MEMBER	AYE	NAY	ABSTAIN	ABSENT
Comm. B. Spahr	✓			
Comm. C. Spahr	✓			
Comm. Wolfe	✓			
Comm. Young	✓			
Chairman Smith	✓			

THE COMMISSIONERS OF FIRE DISTRICT NO. 2
IN THE TOWNSHIP OF SOUTH BRUNSWICK
COUNTY OF MIDDLESEX

Resolution #25-22

Approving and Authorizing Execution of an Interlocal Agreement
with Fire District No. 3 Relative to Per-Diem Staff

WHEREAS, South Brunswick Township Fire District No.'s 1, 2 & 3 previously entered into a shared services agreement to provide for weekday daytime staff coverage; and

WHEREAS, the shared services agreement includes the use of per-diem staff to complete the firefighting crew; and

WHEREAS, per the shared services agreement, Fire District No. 3 is responsible for the administrative details regarding per-diem staff, including but not limited to payroll, insurance coverage, uniforms, turnout gear, etc.; and

WHEREAS, per the shared services agreement, the cost of the per-diem staff shall be split equally between the fire districts, with Fire District #3 submitting quarterly invoices to Fire Districts 1 and 2 for the associated costs of the per-diem staff; and

WHEREAS, the Fire District deems it to be in the best interest of the Fire District to approve and execute an interlocal agreement with Fire District No. 3 concerning the administration of the per-diem staff.

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of Fire District No. 2 in the Township of South Brunswick, County of Middlesex as follows:

- (1) The referenced interlocal agreement is hereby approved and may be executed by the appropriate Commissioners.

I do hereby certify that the foregoing is a true copy of the resolution passed by the Commissioners of Fire District No. 2 in the Township of South Brunswick, County of Middlesex, at a public meeting duly held on the 21st day of April 2025.


Brian C. Spahr / District Clerk

BOARD MEMBER	AYE	NAY	ABSTAIN	ABSENT
Comm. B. Spahr	✓			
Comm. C. Spahr	✓			
Comm. Wolfe	✓			
Comm. Young	✓			
Chairman Smith	✓			

THE COMMISSIONERS OF FIRE DISTRICT NO. 2
IN THE TOWNSHIP OF SOUTH BRUNSWICK
COUNTY OF MIDDLESEX

Resolution #25-23

Declaration of Surplus Equipment

WHEREAS, the Commissioners of Fire District No. 2, in the Township of South Brunswick, County of Middlesex has determined that the following property:

- (1) HP Office Jet Pro 9015e Printer
Serial Number: TH369770JG
- (1) HP Laser Jet Pro 400 Color M451dn Printer
Serial Number: CNDF241655
- (1) Panasonic Toughbook CF-53 Laptop Computer with Havis Docking Station
Serial Number: 5KTSA37635
- (1) Panasonic FZ-G1 Tablet with Havis Docking Station
Serial Number: 3KTYA42744

are no longer needed for public use; and

WHEREAS, the Commissioners of Fire District No. 2, in the Township of South Brunswick, County of Middlesex deem the property to be surplus.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of Fire District No. 2, in the Township of South Brunswick, County of Middlesex as follows:

- (1) The Commissioners of Fire District No. 2, in the Township of South Brunswick, County of Middlesex is hereby authorized to sell the surplus property as indicated at either Public Auction or by the advertised Bid Process.
- (2) If the property so described has no monetary value it shall be disposed of as junk.

I do hereby certify that the foregoing is a true copy of the resolution passed by the Commissioners of Fire District No. 2, in the Township of South Brunswick, County of Middlesex, at a public meeting duly held on the 21st day of April 2025.



Brian C. Spahr / District Clerk

**THE COMMISSIONERS OF FIRE DISTRICT NO. 2
IN THE TOWNSHIP OF SOUTH BRUNSWICK, COUNTY OF MIDDLESEX**

RESOLUTION #25-24

Authorizing a One-Time Stipend to Fire District Coordinator Scott Smith

WHEREAS, the Fire District has taken delivery of a new aerial ladder and subsequently placed it in service; and

WHEREAS, the Fire District declared surplus the old aerial apparatus and successfully negotiated the sale of same; and

WHEREAS, the Fire District also entered into a shared services agreement with Fire Districts 1 & 3 to initiate daytime township-wide fire protection services; and

WHEREAS, the Fire District was awarded an ARP-FFG grant to obtain fire protection gear; and

WHEREAS, Fire District Coordinator Scott Smith has worked diligently to successfully coordinate the aforementioned activities which included many efforts on his own personal time including time away from his family; and

WHEREAS, the Board of Fire Commissioners of Fire District No. 2 desire to express their sincere appreciation for Fire Coordinator Smith's outstanding efforts on behalf of the residents of the Fire District; and

WHEREAS, funds are available within the 2025 Fire District Budget;

NOW, THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 2 in the Township of South Brunswick, County of Middlesex, as follows:

- 1.) Effective upon approval by the Board of Fire Commissioners, Fire Coordinator Smith shall receive a one-time stipend of \$4,000.00 that shall not be added to his base salary.

The foregoing is a true copy of a resolution adopted by the governing body of South Brunswick Fire District No. 2 on April 21, 2025.



Brian C. Spahr, District Clerk



(Date)

Board of Commissioners Recorded Vote

Member	Aye	Nay	Abstain	Absent
B. Spahr	✓			
C. Spahr	✓			
D. Wolfe	✓			
T. Young	✓			
C. Smith			✓	